



Organic Handler Application

Electronic versions available at agrorganic@mt.gov

Date: _____

APPLICANT INFORMATION

Business Name		DBA	
First Name	Last Name	Title:	
Physical Address	City	State	ZIP
Mailing Address	City	State	ZIP
County	Phone	Alt Phone	
Email			

Export (Check All that Apply)

EU (European Union)
 COR (Canada)
 JAS (Japan)
 Taiwan
 Other _____

Importing Products?

Yes
 No
 If yes, please list: _____

Certification Fees

All Application fees and fees for services are non-refundable upon receipt.

Sales less than \$20,000	\$600	
Sales of \$20,001-40,000	\$700	
Sales of \$40,001-100,000	\$800	
Sales of \$100,001-250,000	\$900	
Sales of \$250,001-500,000	\$1000	
Sales of \$500,001-1,000,000	\$1250	
Sales over \$1,000,000	\$1500	
Late Fee (Renewal application submitted after September 15 th)(<i>Does not apply to New Applicants</i>)	\$200	
Late Fee (Renewals, an additional \$100 is due for every month past October 15 th)	\$	
Sales Assessment Amount (<i>Sales report/ renewals only</i>) Check box if New Applicant:	\$	
Subtotal:	\$	
Producer/Handler Allowance (If in both categories) (Deduct from Fee)	\$-115	
New Applicant Credit (Deduct from Fee)	\$-100	
Total Payment Amount Due: \$		
Inspection Cost Estimate (Previous year inspection amount) New applicant will be provided an estimate:	\$	
Annual Estimated Total Cost: \$		

HANDLER SALES REPORT

Organic Certified Product	Organic Certified Total Gross Sales
TOTAL:	
0.5% of Sales	
TOTAL ASSESSMENT FEE DUE:	
Sales Under \$30,000 or No Sales = \$150 Minimum Due. Fees will not exceed \$5,000 maximum.	



Organic Handler Application

Electronic versions available at agrorganic@mt.gov

Date:

Organic Handler Operator Agreement

_____ agrees to comply with the following requirements for organic certification:
(Business Name)

- 1. Complying with the Requirements of the Organic Certification Program:** Certified operators must continuously manage their operations in compliance with Department and USDA NOP (National Organic Program) standards and policies, and supply any information needed for evaluation of products to be certified.
- 2. Informing the Department about changes to the Operation:** Operators are required to inform the Department of changes to the management practices documented on their most recent Organic System Plan.
- 3. Cooperating with Certification Processes:** Certified Operations and applicants for certification must cooperate with the Department inspector to make arrangements for the inspection of their operation; prepare their documentation and records; and allow the Department inspector access to all areas of the operation, personnel, documents and records.

I(we) affirm that all statements made in this application are true and correct. I(we) agree to comply with the Organic Foods Production Act of 1990, National Organic Program (NOP) Rules and Regulations and all other program rules as provided with the application. I understand that the facility may be subject to unannounced inspection and that organic products may be sampled and tested for residues at any time. I understand that acceptance of this form in no way implies granting of certification by the Montana Department of Agriculture Organic Certification Program. I agree to provide further information as required by the Montana Department of Agriculture and/or the USDA-NOP.

CONTACT INFORMATION AND SIGNATURE BOX

Signature of Owner:

Date:

Printed Name:

Title:

Signature of Authorized Representative:

Date:

(If Owner Unavailable at Inspection)

Printed Name:

Title:

Email completed applications to:
agrorganic@mt.gov

If it is not possible to email,
mail completed applications to:

Montana Department of Agriculture
Attn: Organic Program
302 North Roberts Street
Helena, MT 59620